

CHOOSING THE RIGHT CHART

CONCEPT TYPE: BAR CHART



PURPOSE:
COMPARE CATEGORIES AGAINST EACH OTHER

ADVANTAGE:
EASY TO READ, ACCURATE, AND RELIABLE

EXAMPLE USES

- "Region A had the highest sales"
- "Sales in Q1 were 2x sales in Q2"
- "My company's profit is twice that of mine"

VARIATIONS



CLUSTERED

Good for comparing sub-categories against each other



GROUPED

Good for comparing sub-categories against each other



100% STACKED

Good for comparing sub-categories against each other

TIPS

- Put bars in logical order rather than jumbled or alphabet
- Always separate between each bar minimum
- Always start the Y axis at 0
- Use color gradients or other differentiators
- Avoid unnecessary labels like "Q1" or "Q2"
- Avoid using borders on your bars
- Keep the colors of your bars consistent

CONCEPT TYPE: COLUMN CHART



PURPOSE:
COMPARE CATEGORIES WITH A NATURAL ORDER

ADVANTAGE:
READS FROM LEFT TO RIGHT, GOOD FOR TIME COMPARISONS

EXAMPLE USES

- "Sales peaked in 2020 but have since declined"
- "Q1 sales were 50% higher than Q4"
- "Revenue increased in sales but has flattened recently"

VARIATIONS



GROUPED
Good for comparing sub-categories against each other



CLUSTERED
Good for comparing sub-categories against each other

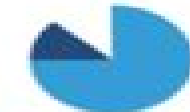


100% STACKED
Good for comparing sub-categories against each other

TIPS

- Avoid long columns or labels (use bar charts instead)
- Separate between individual and grouped bars
- Put most important points at the end
- Always separate between each bar minimum
- Always start the Y axis at 0
- Use color gradients or other differentiators
- Avoid unnecessary labels like "Q1" or "Q2"
- Avoid using borders on your columns
- Keep the colors of your columns simple

CONCEPT TYPE: PIE CHART



PURPOSE:
COMPARE ONE OR SEVERAL CATEGORIES TO THE TOTAL

ADVANTAGE:
EASY TO GAZE PERCENT OF TOTAL

EXAMPLE USES

- "20% of sales are from retail and online"
- "Marketing accounts for a majority of costs"
- "My production of working time is production"

VARIATIONS



DONUT
Good for showing sub-categories against each other



PIE CHART
Good for showing sub-categories against each other



100% STACKED
Good for showing many items in a total order

TIPS

- Don't use for non-comparing categories (e.g. regional growth rates)
- Limit the number of categories used
- Color the slices you'd like to highlight
- Make each category add up to 100%
- Use categories in logical order, starting from the top or bottom
- Avoid 30 and other unnecessary values
- Keep your labels simple and concise
- Avoid comparing pie charts side by side

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CONCEPT TYPE: LINE CHART



PURPOSE:
SHOW CHANGE IN DATA OVER TIME

ADVANTAGE:
HIGHLIGHTS TRENDS, PATTERNS, OR EXCEPTIONS IN THE DATA

EXAMPLE USES

- "Apple made this chart about the first year of your"
- "Sales for Company A have been steady"
- "While the industry declines, our revenue has shot"

VARIATIONS



MULTIPLE LINE
Good for showing multiple categories in a time period



AREA
Good for comparing changes in quantities over time



100% STACKED AREA
Good for comparing changes in composition over time

TIPS

- Avoid long labels or ticks (right axis is the best alternative instead of using a legend)
- Consider the maximum intervals of your data
- Put most important points at the end
- Use contrasting colors when you have multiple lines in your chart
- Avoid using too many colors (max 3-4 lines)
- Use gradients if your need to emphasize one data

CONCEPT TYPE: SCATTER PLOT



PURPOSE:
SHOW THE RELATIONSHIP BETWEEN TWO VARIABLES

ADVANTAGE:
EASILY SHOW CORRELATION, PATTERNS, OR OUTLIERS

EXAMPLE USES

- "Our company had to also invest more"
- "Our Revenue is both expensive and profitable"
- "Support costs are higher than revenues of the job"

VARIATIONS



BUBBLE
Good for showing an additional data variable



HEATMAP
Good for seeing data patterns in a matrix



TREEMAP
Good for showing hierarchical data

TIPS

- Avoid overplotting your data with too many variables
- Avoid overplotting the chart with too many data
- Don't suggest causation unless it might not end
- Label your data points when it's appropriate
- Consider color when using different shapes for your data points
- Avoid using bubbles unless based on size and not obscured

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