

Business English B1 - Unit 6 Lesson 1

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Business English Soumitra Kumar Choudhury,2011 **Exploring Business Language and Culture** Urszula Michalik,Paweł Zakrajewski,Iwona Sznicer,Anna Stwora,2020-11-01 This book aims to present the results of research in the sphere of business language and culture as well as the experience of pedagogical staff and practitioners concerned with broadly understood business The highly complex nature of contemporary business environment approached from both the theoretical and practical standpoint does not cease to prove that research into business studies cannot be dissociated from the cultural and linguistic context The chapters included in this book were contributed by academics and practitioners alike which offers a balanced approach to the topic and ensures high levels of diversity together with an undeniable homogeneity They were gathered with a view to show various aspects of business language perceived both as a medium of communication and as a subject of research and teaching They are concerned with business culture as well including business ethics and representations of business in popular culture Owing to its multidisciplinary approach the book presents a roadmap towards successful functioning in business settings highlighting such issues as education for business purposes the study of language used in business contexts the aspects of cross cultural communication as well as ethical behaviour based upon different values in multicultural business environments Given its multifarious character the book surely appeals not only to academics but also to the interested laymen and students who wish to expand their knowledge of business studies and related phenomena

How to Write Effective Business English Fiona Talbot,2016-02-03 *How to Write Effective Business English* gives guidance to both native and non native English speakers on how to express yourself clearly and concisely With case studies and real life examples that demonstrate how English is used internationally in business and full of ideas to help you get your communications right first time this book sets the scene for describing the benefits of good Business English ideal for multinational companies where communication is a priority For native English speakers it may mean un learning things you were taught at school and learning how to save time by getting to the point more quickly in emails for elementary to immediate English speakers it focuses on the areas that are easy to get wrong *How to Write Effective Business English* uses real life international business scenarios to develop your skills and provide you with some answers that even your boss might not know You will learn a system to help you quickly and easily write emails letters CVs and more Featuring sections on punctuation and grammar checklists to help assess progress and now with a new chapter on how to write effectively for social media *How to Write Effective Business English* has been praised by both native and non native writers of English as an indispensable resource

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